



Phone No. - +91-651-3511741

**झारखण्ड राज्य सहकारी लाह क्रय-विक्रय एवं आहरण संघ लि०**

The Jharkhand State Co-operative Lac Marketing & Procurement Federation Ltd.  
(Manufacturer of SEEDLAC, SHELLAC, ALURITIC ACID, BUTTON LAC, SEALING WAX AND OTHER LAC PRODUCTS)

FACTORY: SIDROLL, NAMKUM, RANCHI

Website- [www.jascolampf.com](http://www.jascolampf.com)

E-mail- [mdjascolampf@gmail.com](mailto:mdjascolampf@gmail.com)

OFFICE: PURULIA ROAD, RANCHI-834001 (INDIA)

Ref No. : 336

Date: 05.09.2024

**Advertisement for Empanelment of Technical Resource Persons/Trainers on the subject**  
**“Scientific Lac Cultivation and its value addition”**

We are seeking applications from dynamic and experienced individuals (Subject Area Experts, Officials/Professionals, Retired scientist/Technical officer's etc. to empanel themselves as Trainers/Resource Persons for Scientific training on Lac cultivation and primary processing of Lac and its value addition against payment of honorarium).

The application form to be submitted through email at [mdjascolampf@gmail.com](mailto:mdjascolampf@gmail.com) on or before 13.09.2024. The hard copy submission may be addressed and submitted to:

**Managing Director,**

**JASCOLAMPF, Purulia Road,  
Ranchi – 834 001, Jharkhand**

The details can be accessed from the official website of Jharkhand State Co-operative Lac Marketing & Procurement Federation Ltd (JASCOLAMPF) i.e. [www.jascolampf.com](http://www.jascolampf.com)

**sd/-**  
**Managing Director**  
**JASCOLAMPF, Ranchi**

**Jharkhand State Co-operative Lac Marketing and Procurement Federation Ltd.**  
**(JASCOLAMPF), Ranchi, Jharkhand**

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**Requisite technical criteria & experience**

- Must be a subject matter specialist in Lac sector
- A minimum of 3-5 years of experience in the relevant field.
- Scientists / Technical officers retired from any government institution
- Candidate pursuing Ph.D./having Ph.D. / Master degree in any agriculture and its allied sector subjects/areas would be preferred.
- Individuals with experience would be given preference. Demonstrated experience in designing and delivering training programs for lac cultivation would be an added advantage.

The application form to be submitted through email at [mdjascolampf@gmail.com](mailto:mdjascolampf@gmail.com) on or before 13.09.2024. The hard copy submission may be addressed and submitted to:

**The Managing Director,  
JASCOLAMPF, Purulia Road,  
Ranchi – 834 001, Jharkhand**

The details can be accessed from the official website of Jharkhand State Co-operative Lac Marketing & Procurement Federation Ltd (JASCOLAMPF) i.e. [www.jascolampf.com](http://www.jascolampf.com)

For any queries, the following officials can be contacted:

1. Praveen Kumar (9771475747).
2. Arnesh Lakra (9905547272).

sd/-  
Managing Director  
JASCOLAMPF, Ranchi

### **Advertisement/Empanelment Notice**

#### **Empanelment of Technical Resource Persons/Trainers for various training programs w.r.t. promotion of Scientific Lac Cultivation techniques and its best practices / Primary Lac processing and its value addition**

We are seeking applications from dynamic and experienced individuals, Scientists/technical officers, Subject matter experts from NGOs/ Officials/ Professionals from relevant fields, having excellent communication and presentation skills, Certified Master Trainers- Lac etc., ability to engage and motivate learners in a participatory and interactive manner and fluency in the local and Hindi English languages, to empanel themselves as Trainers/Resource Persons for imparting trainings to farmers, Primary co-operative members, Members of Self-Help Groups etc. on the subject area as per **Annexure-A**.

The empanelled Trainers/Resource Persons will be responsible for delivering lectures during Trainings, Workshops, and other field/farm level training programmes, Capacity Building Programs on various subjects related to Lac cultivation and its primary processing to enhance the knowledge and skills of farmers and producer's group and other stakeholders.

The key responsibilities of the empanelled Trainers/Resource Persons include delivering training in both online and offline modes. The Trainers/Resource Persons will also be responsible for staying up to date with the latest research and developments in the field of Lac and incorporating these into the training programs.

#### **Criteria for the empanelment of the Trainers /Resource Persons**

<b>Required education qualification and Experience</b>	<b>Supporting documents required</b>
<ul style="list-style-type: none"><li>• Must be a subject matter specialist in Lac sector</li><li>• A minimum of 3-5 years of experience in the relevant field.</li><li>• Scientists / Technical officers retired from any government institution</li><li>• Candidate pursuing Ph.D./having Ph.D. / Master degree in any agriculture and its allied sector subjects/areas would be preferred.</li><li>• Individuals with experience would be given preference. Demonstrated experience in designing and delivering training programs related to agro-forest commodity would be an added advantage.</li></ul>	<ul style="list-style-type: none"><li>• Application in the Format (<b>Annexure- B</b>)</li><li>• Curriculum Vitae (CV)</li><li>• Photocopy of certificates/substantiating documents</li><li>• Brief write-up on experience in the field (200-300 words).</li><li>• Aadhaar &amp; PAN</li></ul>

## Terms and Conditions

- The empanelment of Trainers/Resource Persons is not to be treated as "**employment**" or regular "**engagement**" in any manner.
- The Trainers/Resource Persons would be working with federation in a collaborative mode as and when the training needs arise/are identified.
- The empanelment does not attract any right to get a work order for training.
- The validity of the empanelment is 3 years from the date of issuance of the empanelment Certificate/Order. The competent authority reserves the right to cancel the empanelment at any time without mentioning any reason.
- Selection of Trainers/Resource Persons for a particular program organized by the federation will be based on the training need, location of the training centers, and availability of skilled trainers etc. The empanelled Trainers/Resource Persons would be informed about the requirement as and when the need arises vis-a-vis imparting of the trainings.
- The Trainers/Resource Persons may also be asked for the training content/material like PPTs etc. for delivery as per their expertise.
- The Trainers/Resource Persons will be entitled to an honorarium, which will be based on their experience and expertise matching to the other Government training institutes like SKIPA, Co-operative Training centre etc. No any other allowances shall be treated other than honorarium.

## Empanelment Process

- The application form, along with necessary documents, is to be submitted in the prescribed format as per **Annexure-B**, through email at [mdjascolampf@gmail.com](mailto:mdjascolampf@gmail.com) or hard copy should be submitted to the office.
- The email shall be super scribed with "APPLICATION FOR EMPANELMENT OF TRAINERS/ RESOURCE PERSONS".
- Applicants fulfilling the aforesaid criteria may be called for an Offline OR Online discussion/interview and verification of the documents before the finalization of the empanelment.
- The last date of submission of the application shall be 13.09.2024.
- For the selection and categorization of empanelled individuals the decision of Managing Director shall be final and can be amended/de- empanelled if any such situation arises.
- The empanelled trainers would be provided a "**Certificate of Empanelment**" which shall be sent through e-mail and subsequently at the address for communication.

sd/-  
Managing Director  
JASCOLAMPF, Ranchi

## **Annexure-A**

### **Broad Subject Area Coverage of Training Programs**

#### **I. Scientific training on Lac cultivation techniques and its better practices**

- i. Methods of Lac cultivation
- ii. Host Lac Host Plant management
- iii. Lac Seed Inoculation
- iv. Pest and Disease Control
- v. Harvesting and Seed Preservation
- vi. Post-Harvest Treatment

#### **II. Primary processing of Lac and its value addition**

- i. Sampling method / determining resin content of raw lac and primary processing of Lac
- ii. Steps of primary processing of Scraped lac to Seedlac, Impurities removal etc.
- iii. Steps of preparation of Button lac, Lac sealing stick, Seedlac etc.
- iv. Primary lac value addition opportunities for Co-operatives
- v. Procurement & Marketing of Lac value added products

#### **III. Any Other Training**

- i. Lac Production & Processing as an enterprise-an overview
- ii. Roles & responsibilities of Secretary / Chairman/ members in developing co-operatives
- iii. Management, Budgeting, Accounting, Auditing, Procurement, Collection of raw produce etc.
- iv. Co-operative Societies Act, 1935 (As amended), Self-supporting Co-operative Societies Act, 1996 & Bye –laws of Apex federations i.e. JASCOLAMPF & other Forest Produce Co-operative Societies
- v. Other subject matter related training programme as per the need of the federation

## Annexure-B

### APPLICATION FORMAT FOR EMPANELMENT OF MASTER TRAINERS - 2024

(All the columns are to be compulsorily filled in neatly in capital letters or printed on A-4 size paper)

1. Name of the Applicant: \_\_\_\_\_

2. Date of Birth: \_\_\_\_\_

3. Male/Female: \_\_\_\_\_ 4. Nationality: \_\_\_\_\_

5. Father's / Husband's Name: \_\_\_\_\_

6. a. Postal address for communication: \_\_\_\_\_

\_\_\_\_\_

7. a. Telephone No. & Mobile No.: \_\_\_\_\_

b. E-mail: \_\_\_\_\_

Affix  
Passport  
size  
Photograph

8. Details of employment (if any) in reverse chronological order (*attach separate sheet, if necessary*)

Post held	Department/ Institute/company	Permanent / Temporary / Contract	Period of employment	
			From	To

(Submission of the self-attested copies of certificates in support of Educational Qualifications, a brief write-up, of 200-300 words, on experience in the field and on association with Training Programs, and a detailed CV along with the Application Form is must, in the absence of which the application shall not be entertained).

9. Any other relevant information: \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature

**SELF-DECLARATION**

I, \_\_\_\_\_ son/daughter of \_\_\_\_\_, resident of \_\_\_\_\_, do hereby solemnly declare and affirm as follows:

1. That I am voluntarily applying for empanelment as a Technical Resource Person/Trainer to impart training programs as per the requirements of JASCOLAMPF, on an "honorarium basis", with respect to advertisement notice – 336 Dated: 05.09.2024
2. That I fully understand and accept that this engagement is purely temporary and on an as-needed basis. I shall not make any claim for regular employment, regular engagement, or any benefits associated with a permanent/regular position within the JASCOLAMPF.
3. I acknowledge and accept that my empanelment, if approved, will not entitle me to any form of employment rights or obligations, and I will have no claim to any form of permanent or contractual appointment now or in the future with JASCOLAMPF.
4. I agree that the honorarium offered for my services as a Technical Resource Person/Trainer will be the sole compensation/honorarium provided for my involvement, and no additional claims for wages, benefits, or allowances shall be made by me.
5. I hereby declare that all the information provided by me in this application and supporting documents is true and correct to the best of my knowledge and belief. I understand that any misrepresentation of facts or false information will result in immediate disqualification from the empanelment process.
6. I undertake to comply with all rules, regulations, and instructions issued by JASCOLAMPF in relation to the training programs and my responsibilities as a Technical Resource Person/Trainer.

This declaration is made of my own free will and without any coercion or undue influence.

Date: [Date of Submission]

Place: [Place of Submission]

Signature: \_\_\_\_\_

(Your Full Name)