



Phone/ Fax- 0651- 3511741

## झारखण्ड राज्य सहकारी लाह क्रय-विक्रय एवं आहरण संघ सीमित

The Jharkhand State Co-operative Lac Marketing & Procurement Federation Ltd.

(Manufacturer of SEEDLAC, SHELLAC, ALURITIC ACID, BUTTON LAC, SEALING WAX AND OTHER LAC PRODUCTS)

**FACTORY : SIDROL, NAMKUM, RANCHI**

Website- [www.jascolampf.com](http://www.jascolampf.com)

E-mail- [mdjascolampf@gmail.com](mailto:mdjascolampf@gmail.com)

**OFFICE : PURULIA ROAD, RANCHI-834001 (INDIA)**

Ref. No. **116** / Ranchi,

Dated : **28.02.2024**

### **EXPRESSION OF INTEREST FOR EMPANELMENT OF TAX PRACTITIONERS AND PRACTICING CHARTERED ACCOUNTANTS FOR TAXATION MATTERS**

<b>S.No</b>	<b>Particulars</b>	<b>Date &amp; Time</b>
1.	<b>Date of Downloading EOI document</b>	<b>29-02-2024 to 09-03-2024</b>
3.	<b>Last date of Submission of EOI document</b>	<b>11.03.2024</b>
4.	<b>Date &amp; time for opening of Bid</b>	<b>Will be informed later through email</b>

The details can be downloaded from the website [www.jascolampf.com](http://www.jascolampf.com). JASCOLAMPF reserves the right not to proceed with the EOI process at any stage without assigning any reasons therefor to alter the timeline reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the EOI further with any party submitting a bid.

**Sd/-**  
**Managing Director.**

**A. Invitation for Expression of Interests :**

JASCOLAMPF invites EOI from Tax Practitioners & Practicing Chartered Accountants for taxation matters.

**i. Stage of EOI Process:**

Stages	Particulars
1	Technical Bid Submission.
2	Opening of Technical Bid & ascertaining Qualification
3	Process of Evaluation of Bids
4	Issue Empanelment Letter to Qualified Bidders (Top five Bidder will be empanelled for a period of five years.)
5	Empanelled Bidders will be required to submit Financial bid at later stage .

**ii. Scope of Work**

The Empanelled firm/ Consultants shall be required to conduct work as per the detailed Scope of work provided by JASCOLAMPF from time to time for the assignment of Tax Consultant/ Tax Audit / Appeals / Tribunal / Scrutiny Assessments / Legal Opinion/ Other legal matters Covered under income Tax Act and GST Act.

**iii. About JASCOLAMPF**

The Jharkhand State Co-operative Lac Marketing & Procurement Federation Ltd. (in short "JASCOLAMPF") is the only apex commodity co-operative body in India specifically meant for Lac promotion established in the year 1963 by the State Government for the overall development of lac industry in the tribal dominated region. It is a registered body under the Jharkhand State Cooperative Societies Act, 1935. Being a Co-operative federation it has a commitment towards the social responsibility, hence it weighs more on services than profit.

**iv. Right to Accept or reject**

JASCOLAMPF reserves the right to accept or reject any/ all proposal and to cancel the Empanelment process without incurring any liability or assigning any reason or any obligation to inform the grounds for this action to the Bidder. Mere submission of application and fulfilling eligibility criteria does not entitle the Bidder to claim any right to receive any work from JASCOLAMPF.

**v. Confidentiality:**

The Bidders shall treat all the information provided by the JASCOLAMPF as confidential and shall also ensure the security and confidentiality of information, documents, records, data, deliverables etc. handled during the tenure of work and for subsequent period also. The above information shall not be shared without written approval from JASCOLAMPF.

**vi. Disqualification:**

JASCOLAMPF may at its sole discretion and at any time during the evaluation process, disqualify any Bidder, if:

- It is not in the prescribed format and missing any of the required details.
- Proposal submitted in any other method than prescribed.
- Declared ineligible/blacklisted by the Government of Jharkhand or by Central Government for corrupt and fraudulent practices or has been blacklisted at the time of submitting the bid during the period of Empanelment.
- Any other equitable grounds.

**vii. Dispute:**

Any dispute arising out of the terms and conditions shall be subject to Ranchi jurisdiction, Jharkhand.

**viii. Jurisdiction:**

JASCOLAMPF reserves the rights to reject any or all the Expression of Interests, if it does not suit the specified requirements. JASCOLAMPF reserves the right to issue further conditions that may be necessary, to ensure the optimum deal and benefits for JASCOLAMPF. No appeal can be made against the decision of JASCOLAMPF.

**Table Showing Technical Marks allocation**

SL. No.	Particulars	Minimum Criteria	Marking System	Total Marks
1	Years of Existence of the firm as on 31.03.2023	Minimum 10 years	10 years = 10 marks	20
			More than 10 and less than/equal to 15 years = 15 marks	
			More than 15 = 20 marks	
2	The Average annual professional receipt of 3 years i.e., F.Y. 2020-21, 2021-22&2022-23.	Minimum 20 Lakhs	Minimum Rs.10 Lakhs & up to Rs.20 Lakhs = 10 marks More than Rs.20 Lakhs = 15 marks	15
3	Firm Should have Head Office/Branch Office in Ranchi No of Partner or Professionals(i.e. CA/CS/CMA/Advocates) sitting in Ranchi		Yes = 5 Marks No of Partners/Professionals sitting in Ranchi Office = 5 for each (Max 15)	20
4	Firm Should have experience of 10 years of handling proceedings and appeals in various tax laws (e.g. Income Tax, GST, etc)	Minimum 10 assignments	More than 100 Assignments =30 marks	30
			50 or above but up to 100 = 20 Marks	
			Below 50 = 10 marks	
5	Experience of Work with Government Organization/Undertaking for handling of taxation / Appeal / Litigation matters (No. of assignments handled during last 5 Years will be considered)	Minimum 5 assignments	5 Assignments = 5 marks	15
			More than 5 but up to 10 Assignments= 10 marks	
			More than 10 Assignments = 15 marks	
<b>Grand Total</b>				<b>100</b>

Total Marks : 100

Minimum Qualifying Marks : 60

Top five Firms will be Empanelled or Managing Director Reserves the right to Empanel more or less Firms.

**Performa- I for Technical Bid (On letter head of the Bidder)**

SL. No.	Particulars	Supported documents to be attached
1.	Name & full address of the Firm Date of Commencement of the firm	Firm Registration Certificate under ICAI/ICSI/ICMAI/Bar Council.
2.	Registered Office with full address: Tel. No. Fax No. Email Id: Website URL:	Letter Head which includes all information
3.	Address of Branch offices	
4.	Income Tax Registration No. (PAN)	Attached copy of PAN
5.	GST Registration No.	Attached Registration Certificate
6.	Complete details of the full-time partners Name: Address: Contact Details:	List of Partners along with their Name, Address and Contact details.  Attach latest Partnership Deed
7.	Name and addresses and designation of the persons who will represent the Bidder while dealing with JASCOLAMPS	Attach letter of authority
8.	Annual Receipt: For last 3 Financial Years i.e., F.Y. 2020-21, 2021-22 & 2022-23.	Attach Audit Report along with Financials For last 3 Financial Years i.e., F.Y. 2020-21, 2021-22 & 2022-23.
9.	No. of assignments handled during last 5 Years with Government Organization/ Undertaking and its details. (taxation / Appeal / Litigation matters)	Attach Letter of Award/Work Order/Appointment Order
10.	No. of proceedings and appeals handled in various tax laws Income Tax, GST, etc)	Attach self-declaration letter for no of assignment handled for proceedings and appeals in various tax laws(e.g. Income Tax, GST, etc) PI mention no of assignments in slab Upto 50 50-100 Above -100
11.	No of Partner or Professionals(i.e. CA/CS/CMA/Advocates) sitting in Ranchi	Attach List and duration of association.

**Declaration:**

I/ We \_\_\_\_\_ do hereby solemnly declare and affirm that-

All the information provided by me/us here above is correct to the best of my/our knowledge and belief.

I/We have no objection if enquiries are made about the work listed by me/us in the accompanying attachments.

I/We have read all the terms & conditions of the EOI Document and these are fully and unconditionally accepted by me/us.

For and on behalf of .....

Signature

Name & Designation of the Authorized Signatory

Stamp of the Bidder

Place : .....

Dated : .....